



Politechnika Wrocławska

Wydział Podstawowych Problemów Techniki

DEAN'S REGULATION NO. 29/2024-2028

July 11, 2025

§1

Based on §42 section 3 points 1a and 2a of the Wrocław University of Science and Technology Work Regulations in force from 1 October 2025 (ZW 83/2025), I establish the following criteria for determining the reduced teaching load for academic teachers of the Faculty from the academic year 2025/2026.

1. Establishing teaching hours at different levels is intended to ensure equal involvement of academic teachers in work for the Faculty and the University, within the applicable working hours, considering diverse forms of academic activity.
2. In the group of research and teaching staff:
 - a. The condition for establishing a reduced teaching load is above-average research or organizational activity, in particular: outstanding publications in the preceding academic year, patents and patent applications, management of research projects and achievements in applying for research funding, involvement in managing research teams and providing scientific supervision, exceptional organizational involvement (including the organization of large scientific events and the development of the Faculty's research and teaching infrastructure), special activity in the field of public outreach, other significant activity for the benefit of the scientific community and a wider class of recipients of scientific research.
 - b. The reduction in working hours cannot be less than 30 hours in the case of:
 - an academic teacher whose grant application in the previous academic year was qualified for the 2nd round of evaluation in the competition, provided that he or she undertakes to re-apply;
 - an academic teacher who has undertaken scientific supervision of a doctoral student admitted to the first year of the Wrocław University of Science and Technology Doctoral School (regardless of the number of such doctoral students).
 - c. The total amount of the discounts allocated to this group of employees, determined by the Dean within the limits of §42, paragraph 3, points 1b and 2b of the Employment Regulations and depending on the Faculty's staffing and financial situation, is divided between departments and institute, half in proportion to the amount of research projects allocated to the unit in the preceding year, and half in proportion to the unit's publication record, to which each publication from the two preceding years, published in a journal assigned at least 100 points, contributes proportionally to the square of the journal's point value. Department heads and the institute director request the reduced teaching load.
3. In the group of teaching staff:
 - a. The condition for establishing a reduced teaching load is above-average organizational activity, in particular fulfilling organizational functions at the Faculty.



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- b. The teaching load is determined by the dean in consultation with the head of department or director of the institute.

§2

The regulation comes into force on the date of its announcement.

DEAN

Prof. Paweł Machnikowski